

## LCLC LIBRARY BOOK CHECK OUT INSTRUCTIONS 2020-2021

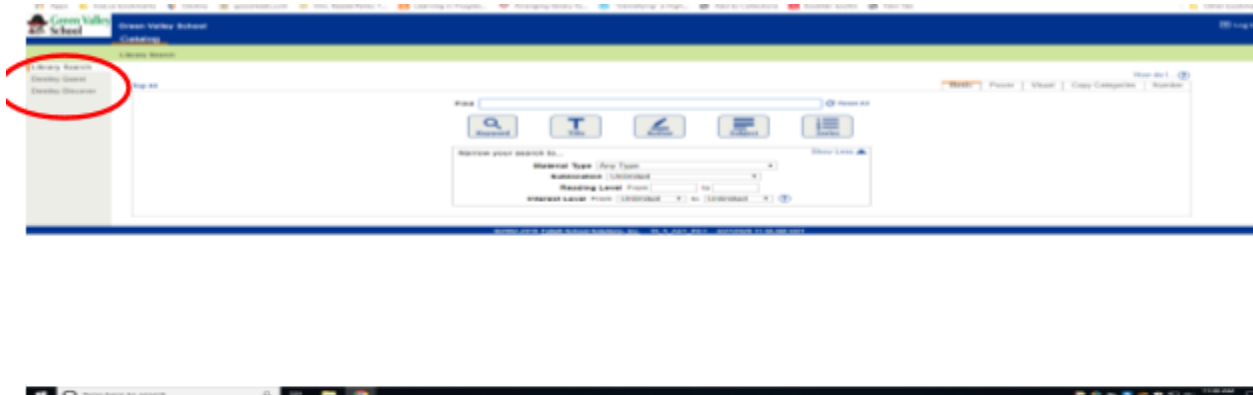
- Go to <http://destiny.hsd.ca/> and search for books to check out by choosing Landmark Collegiate. You can use a chromebook, a tablet, a PC or a cellphone. Login using your **school computer username and password** to Destiny Discover (there are more detailed instructions below if you need them).
- Put the books on **HOLD**. Only pick books that are **IN**. If a book is already **OUT**, please pick another one. Maximum of **5** books per order.
- Once you have your books picked out, I will get them ready for you and will arrange a day and time for book delivery with your teacher (Gr. 7-8) and/or you (Gr. 9-12).
- If you have any questions, please email me, Mrs. Teresa Schalm, at [tschalm@hsd.ca](mailto:tschalm@hsd.ca)
- Please return books in the book return slot in the Learning Commons.
- Be adventurous and fun with your reading!



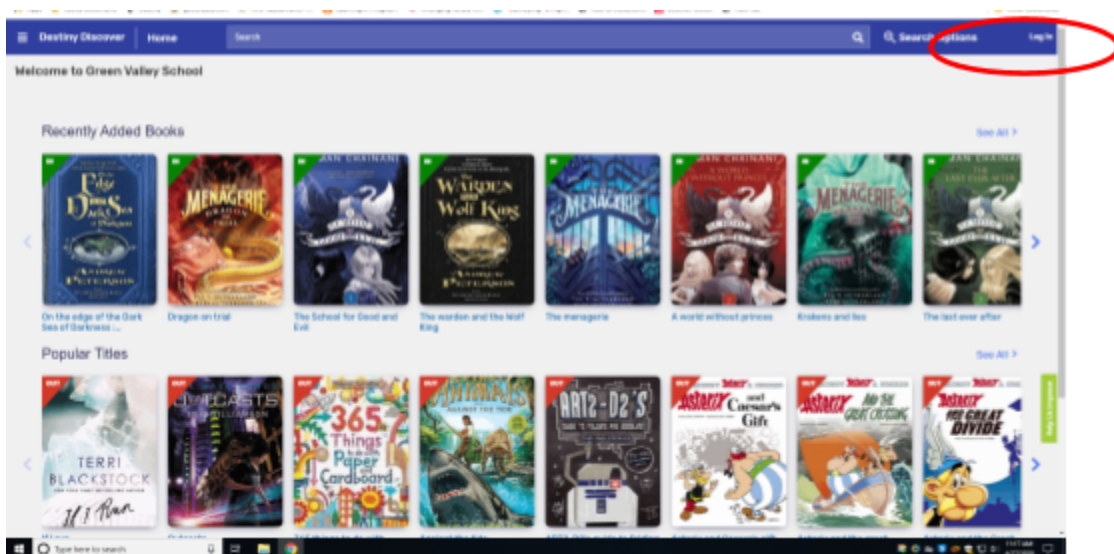
Step 1: Go to <http://destiny.hsd.ca/> and choose Landmark Collegiate



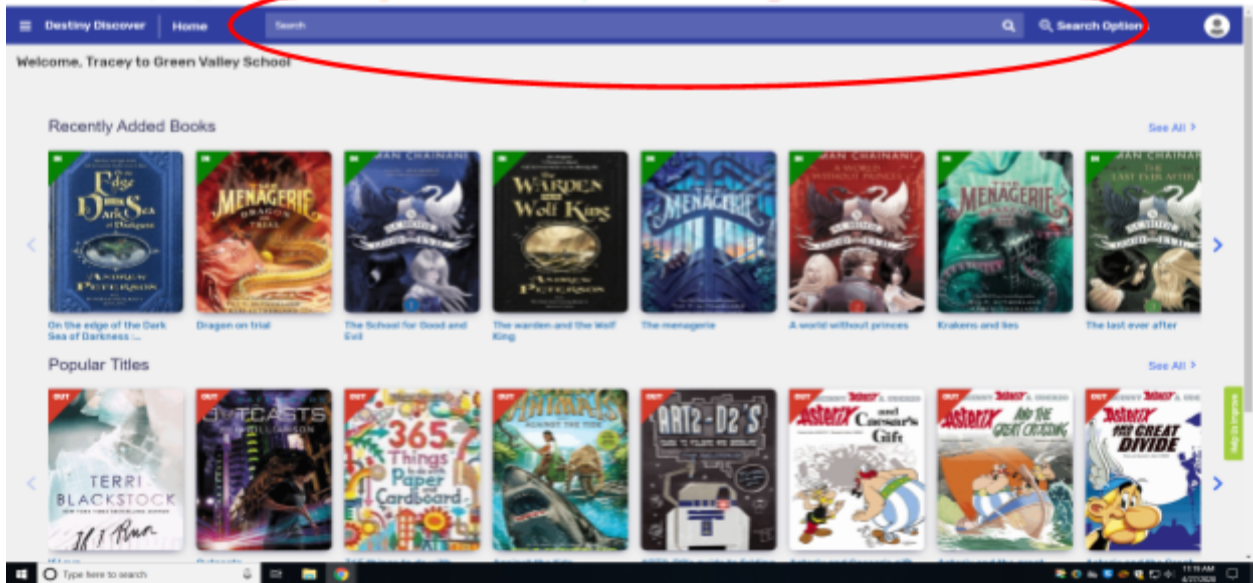
Step 2: Click on Destiny Discover and put **HOLDS** on - if you know how to do this you don't need to follow the next steps after you login using your **school computer login name and password**



Step 3: Log in on the right hand side. **Use your school computer login name and password.** If you don't have your login name and password, please contact the school.

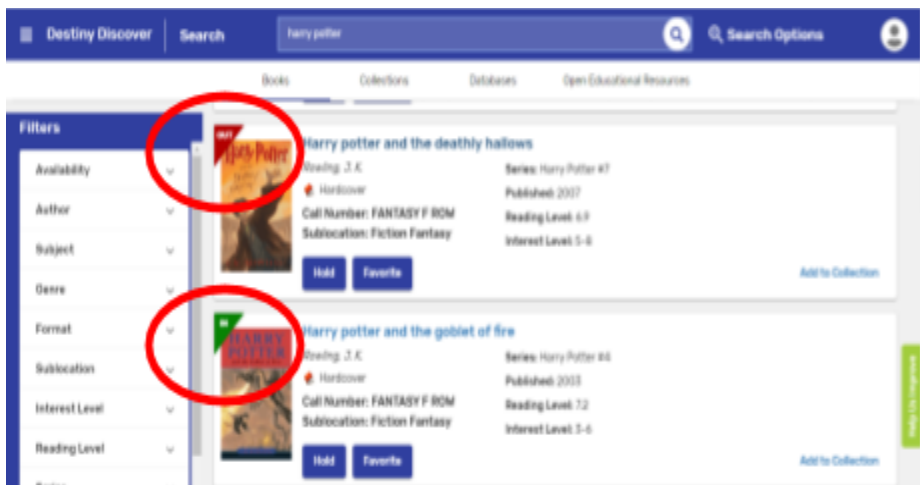


Step 4: Search for a book by Keyword, Title, Author, Subject or Series. You can also click on the different icons to see books under specific genres.

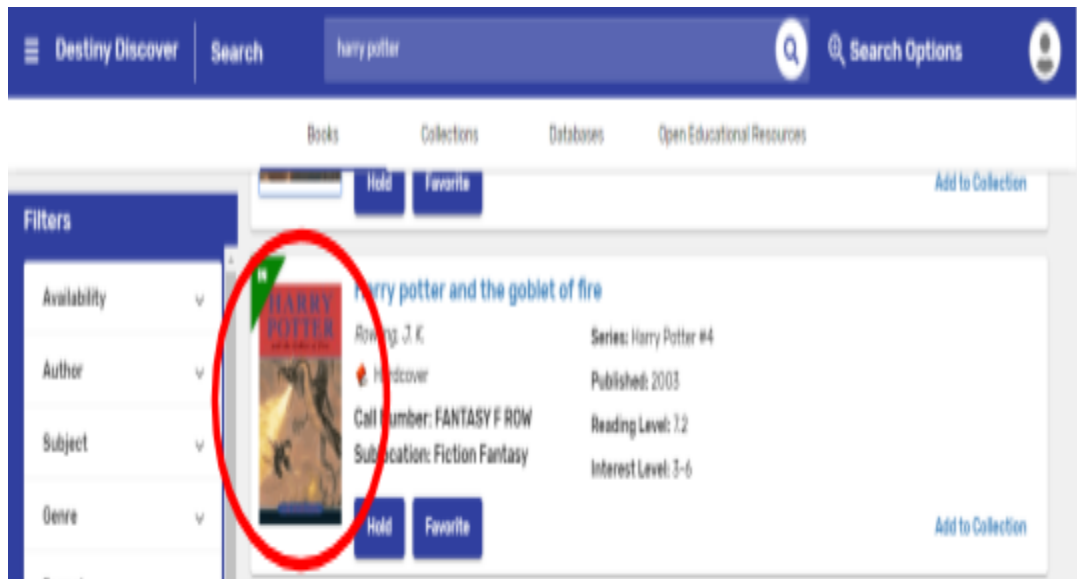


Step 5: Determine if the book is available and click on the title of the book. (Look for the green banner that says **IN**.)

**\*\*NOTE: If the banner is **OUT**, this means the book has already been put on hold or taken out. You will have to select a different book.**



Step 6: Click on the book icon to get more information about the book.



Step 7: If that's the book you want, click the **Hold** button. You will be able to put 5 books on hold. **You will not be able to take the hold off once it's on.** Please email Mrs. Teresa Schalm to have the hold removed if you made an error or changed your mind about a book. [tschalm@hsd.ca](mailto:tschalm@hsd.ca)



**Step 8: I will get your books ready for you and arrange a delivery date with your teacher (Gr. 7-8) and/or you (Gr. 9-12 to your first period class).**

**Happy Reading!**