

Landmark Collegiate

Hanover School Division

Greg Sawatzky, Principal
Scott Reimer, Vice Principal



165 Main Street Box 40 Landmark, MB R0A 0X0

Telephone: 204-355-4020

Email: lc@hsd.ca

Website: lc.hsd.ca

June 7, 2021

Re: Grad Parent Meeting Notes

Dear grads and parents/guardians of Landmark Collegiate Grads

We are almost there. We are looking forward to graduation and we hope you are all as well. Here are the items I shared with the parents at the grad parent meeting on June 7, 2021.

Drive-in Graduation Ceremony

Prairie Rose EMC Parking Lot.

Thursday, 7:00 pm, June 24, 2021

Grads should arrive at 6:45 pm.

(note the time change – this was discussed at the meeting and most preferred 7:00 start)

Some of the Baseline Protocols for Graduation Ceremonies:

- a) Protocols have been set by Public Health and Manitoba Education
- b) Must be a zero-contact event.
- c) Ensure there is no mingling or lineups (we will be unable to organize the reverse parade)
- d) Drive-in ceremony protocols
 - i. One vehicle per graduate with exceptions for the those with split families.
 - ii. Only household members of graduate permitted at the ceremony.
 - iii. Vehicles must be at least 2m apart.
 - iv. Vehicle must be able to fit into a standard parking stall.
 - v. Windows and sunroofs may be open, but doors, trunks and back hatches must remain closed.
 - vi. Grads may be seated outside the vehicle on the right side. All other occupants must remain in the vehicle.
 - vii. School must have a list of attendees on record for 21 days after the ceremony. (We will ask the grads during the week of June 21 to provide a list of who is attending with them).

Arriving at Ceremony:

Each grad will receive one invitation (exceptions as outlined above) that is required for entry into convocation. The invitation is a pass that is hung on the review mirror. Please enter at the west entrance of the church parking lot. Ushers will be on hand to direct you to a parking spot. We ask everyone to be patient during the parking process as we will try to place vehicles so that all can see. Taller vehicles arriving early may be asked to wait a bit as we park smaller vehicles first. Taller vehicles will be asked to park in the third and fourth row. (With the large screens that are being set up, there should be excellent viewing for all).

Ceremony:

Most of the ceremony has been pre-recorded and Inland Audio will project the event onto two large LED projection screens. Sound will be broadcast though a FM station which will be announced at the venue. The ceremony will be recorded and posted on the website and sent to the grads to share with friends and family. The ceremony will be about 30 minutes with the diploma distribution following that. I will MC from the stage, but all other parts are pre-recorded including the slideshow, grad ensemble and all speeches. Grad awards will be announced when the grad receives their diploma. More details on students getting their diploma will provided closer to grad date.

Cap and Gowns:

At the parent meeting we discussed what the grads would wear. It was decided that the grads could chose to wear the cap and gown over their formal wear or their formal wear without the gown but with the grad cap. Most parents expressed that they would like to see their grad in their formal wear (with the cap) during the ceremony (no gown).

Caps and gowns can be picked up at the school on June 18 or 21. Grads can have them for the week for pictures. They keep the cap and tassel as a souvenir, but the gown needs to be returned on Friday, June 25, 2021. When they return their gown, we will give them their grad package. The package contains their report card, transcripts, awards, and Manitoba diploma. The charge for lost or damaged gowns is \$100.00.

Grad Pictures for Slideshow:

One feature of the Landmark Collegiate graduation ceremony is the slideshow. We have some pictures from our great day last Friday. But we are hoping to get some more. Mr. Giesbrecht will try to organize a couple of evenings to take pictures pending on public health orders that week. This will be by appointment. More details coming next week.

School Grad Awards:

We are fortunate that all sponsors have agreed to continue sponsoring grad awards and some have increased their contribution. Over \$8000.00 for our school shows amazing community support. Students should take time to thoroughly apply for these through the Google Classroom. Applications are due this Friday, June 11.

Exiting the Ceremony:

Once the ceremony is over, our ushers will direct vehicles out of the parking lot beginning with the first row.

Weather:

Please understand that weather may create some last-minute changes. Last year we sent emails throughout the day as inclement weather was tracking in.

Other Notes:

- a) Please remind the grads to look at the grad google classroom. Lots of important information there.
- b) Please ask your grads if they have completed the survey I sent last week. There is some information that I need including the type of vehicle they will be coming in and if they need an additional invitation.
- c) Chromebooks – Grads will be allowed to keep them, but they need to be turned in first so that they can be reconfigured so that they are usable after grad.
- d) The church will not be open and there will not be bathroom facilities available

Future Communication:

If there are any further developments, I will email you. I will send another letter in the week of June 21 to remind and finalize details.

COVID-19 Safety:

The guidelines and protocols for this event have come from Manitoba Public Health and Manitoba Education. Each school must ensure that these guidelines are followed. I am requesting that everyone attending kindly respect and cooperate with the guidelines outlined in this letter. Your cooperation in keeping this event safe for all is appreciated.

Again, we are looking forward to celebrating this special day with our grads and their families. Please call me if you have any questions.

Sincerely,



Greg Sawatzky
Principal
Landmark Collegiate
